ABOVE & BEYOND
PROFESSIONAL SERVICES LLC
LONG-TERM CARE CONSULTING
REGULATORY COMPLIANCE • OPERATIONS • TRAINING

Fee Schedule

Service	Rate
Mock Inspection / Regulatory Compliance Review *Comprehensive regulatory compliance inspection of an Adult Family Home. Base service includes up to 4 hours of on-site assessment and review per visit. Base price also includes travel time & mileage up to 25 miles each direction (50 miles round trip). Additional time and travel expenses billed separately.*	$400/visit
Initial Licensing Application Assistance *Assistance with the initial Adult Family Home licensing application, including application preparation, documentation review, and regulatory guidance. Base service includes up to 4 hours of service. Additional time and travel expenses billed separately.*	$400/application
Plan of Correction (POC) Assistance *Review of regulatory citations and applicable requirements, including assistance developing a Plan of Correction (POC) and supporting documentation. Base service includes up to 1 hour of consultation for up to 2 citations. Additional citations and time billed separately.*	$100/service
POC Assistance - Additional Citations *Review and documentation assistance for each citation beyond the 2 citations included in the base service. Includes up to 30 minutes per additional citation.*	$50.00/citation
Informal Dispute Resolution (IDR) Assistance *Regulatory consultation, citation analysis, documentation review, and assistance preparing materials for the Informal Dispute Resolution process. Base service includes up to 2 hours of service with review of up to 3 citations.*	$200/service
IDR Assistance - Additional Citation *Review and documentation assistance for each citation beyond the 3 included in the base service. Includes up to 30 minutes per additional citation.*	$50.00/citation
Incident Response & Investigation Support *Consultation and assistance with incident assessment, documentation review, internal investigations, regulatory reporting requirements, corrective action development and responses to investigative agencies.*	$100/hour

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Service	Rate
Professional consultation, education, documentation assistance, and operational support tailored to the needs of Adult Family Home providers. Services include, but are not limited to: • Resident & Staff Binder Organization and Documentation • Regulatory Compliance Consultation • Regulatory Education & Training • Policy & Procedure Review and Development	$100/hour
Mileage	$0.76/mile
Travel Time	$50/hour

Payment Terms & Additional Charges

Payment Terms: Invoices are generally issued upon completion of services, with payment due upon receipt.

Cancellation & Rescheduling: At least 24 hours' notice is required for cancellations or rescheduling. Cancellations with less than 24 hours' notice or missed appointments may incur a $50 fee, which may be waived at the company's discretion.

Minimum Charges: Hourly services require a one-hour minimum unless otherwise specified. Additional time is billed in 15-minute increments.

Fixed-Fee Services: Base rates include the services and time specified. Additional service time is billed at $100 per hour in 15-minute increments. Additional citations or services outside the agreed scope require prior client authorization and may result in additional charges.

Travel Time & Mileage: Travel expenses are billed separately unless expressly included in the service's base rate. Where included, travel is covered up to 25 miles each direction (50 miles round trip). Additional mileage is billed at $0.76 per mile, and applicable travel time is billed at $50 per hour in 15-minute increments.

Advance Payments: A deposit may be required before scheduling or commencing services. Any required deposit will be disclosed in advance and credited toward the total service cost.

Estimated service hours and anticipated travel expenses will be discussed before scheduling.